Princess Margaret Genomics Centre
101 College Street
PMCRT, Rm 9-601A
Toronto, ON, M5G 1L7

PMGC SAMPLE SUBMISSIONS GUIDELINES FOR BIOPLEX AND NANOSTRING SERVICES

Prior to Submission Date

1. Please contact Monika Sharma (Monika.Sharma@uhn.ca) and book an appointment for the day and time when your sample submission is expected.
2. Complete the **PMGC BioPlex_NanoString Submission Form** prior to sample submission date and email it to Monika Sharma.
3. Incomplete submission forms or delays in receiving the form will result in delays to processing samples under optimal conditions and in a timely manner.

Day of Submission

- PMGC can accept samples Monday – Thursday from 9:00 AM – 4:00 PM and Fridays or last day of the week from 9:00 AM – 3:00 PM.

Sample Drop-off / Shipping

If dropping off samples: Please **schedule your drop off date and time in advance**.

- Your PMGC contact will meet you at the **9th floor elevator lobby** of the Princess Margaret Cancer Research Tower (PMCRT) at your pre-arranged time. PMCRT is the East Tower of the MaRS building, near the corner of College and Elizabeth Street entrance.
- Email or call/text when you are at the designated meeting area and your PMGC contact will come to collect the samples.
- REMINDER: Transport samples using appropriate means of storage (e.g. on dry ice for frozen samples, wet ice for fresh samples). Please confirm with PMGC if any questions.

If shipping samples: Please ship out on **Monday/Tuesday** to prevent weekend delays. Place a generous supply of dry ice to ensure dry ice will remain for the duration of the delivery time. For international clients, we recommend shipping with World Courier for tissues/cells. Within Canada, or if shipping DNA/RNA, we recommend FedEX Next Day Priority services.

Shipping address:

Attn: Monika Sharma
Princess Margaret Genomics Centre
101 College St.
PMCRT, Rm 9-601A
Toronto, Ontario M5G 1L7
Canada

Monika Sharma
For NanoString inquiries,
(416) 581-7439
Monika.Sharma@uhn.ca

Dr. Troy Ketela, Head of Operations
For new project inquires,
(416) 634-8816
Geneservice@pmgenomics.ca

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